Agency 130

## **Public Printer**

# **Recommendation Summary**

Dollars in Thousands

| Dollars in Thousands                        |                                |                   |                   |
|---|--------------------------------|-------------------|-------------------|
|   | Annual FTEs General Fund State | Other Funds       | Total Funds       |
| 2009-11 Expenditure Authority               | 137.8                          | 19,859            | 19,859            |
| Total Maintenance Level                     | 120.8                          | 20,631            | 20,631            |
| Difference                                  | (17.0)                         | 772               | 772               |
| Percent Change from Current Biennium        | (12.3)%                        | 3.9%              | 3.9%              |
| Performance Changes                         |                                |                   |                   |
| Suspend Plan 1 Uniform COLA#                |                                | (198)             | (198)             |
| State Data Center Rate Increase             |                                | `100 <sup>′</sup> | `100 <sup>′</sup> |
| Department of Enterprise Services-Printer # | (120.8)                        | (20,533)          | (20,533)          |
| Subtotal                                    | (120.8)                        | (20,631)          | (20,631)          |
| Total Proposed Budget                       |                                |                   |                   |
| Difference                                  | (137.8)                        | (19,859)          | (19,859)          |
| Percent Change from Current Biennium        | (100.0)%                       | (100.0)%          | (100.0)%          |
| Total Proposed Budget by Activity           |                                |                   |                   |
| Agency Administration                       |                                | 373               | 373               |
| Other Statewide Adjustments                 |                                | (130)             | (130)             |
| Printing and Related Services               |                                | (243)             | (243)             |
| Timing and Itolated Convices                |                                | (2.0)             | (2.0)             |

## **Total Proposed Budget**

## PERFORMANCE LEVEL CHANGE DESCRIPTIONS

## Department of Enterprise Services-Printer #

The State Printer is moved to the newly created Department of Enterprise Services. (Printing Plant Revolving Account-Nonappropriated)

#### **ACTIVITY DESCRIPTIONS**

#### **Agency Administration**

The administrative section of the Department of Printing provides the agency with management and business support services, including strategic planning, policies and procedures, and human resources. Administration also provides information technology, financial services, customer education, contract administration, and process improvement. The Department of Printing is granted authority through RCW 43.78.

#### **GOVERNMENTAL OPERATIONS**

#### **Other Statewide Adjustments**

This item reflects proposed compensation and other adjustments that were not allocated to individual agency activities. This agency will assign these costs to the proper activities after the budget is enacted.

#### **Printing and Related Services**

The Department of Printing was established by the Legislature to be the printer of government documents and to determine when it is most effective to buy printing services and products from private sources. Currently, the agency provides traditional offset and digital printing, on-demand copy services, variable data, and direct mail services. The Department hosts warehousing and distribution of printed products and promotional items for government organizations through our website applications. Print technology-consulting services are provided to assist agencies with unique printing needs for major agency applications and also for assistance in managing their office convenience printing resources. The agency's main plant is located in Tumwater and houses the offset and digital presses, the fulfillment program, inserting and ink-jetting equipment, and envelope manufacturing operation as well as administrative offices. The Department of Printing has copy centers co-located with our customers in the Olympia/Lacey/Tumwater areas. These products and services are provided to state and local government organizations, Indian tribes, and public organizations.